

# KAREN SKINNER

**Associate Director of Public Services and Assistant Teaching Professor**

University of Colorado Boulder, William A. Wise Law Library  
Karen.Skinner@colorado.edu | (303) 735-2229

---

## EDUCATION

<b>M.S. in Library Science</b> Indiana University, Bloomington	2009
<b>M.S. in Sport Management</b> University of Massachusetts, Amherst	2001
<b>J.D.</b> Capital University, Columbus, OH	1999
<b>B.A. in Criminology and International Studies</b> The Ohio State University, Columbus	1995

---

## LIBRARY EXPERIENCE

<b>University of Colorado Boulder, William A. Wise Law Library</b>	2024 – present
Associate Director Public Services	2024 – present
Assistant Teaching Professor	2024 – present

- Manage the law library’s daily public services operations, including the supervision of 4 faculty librarians and 1 staff, and the delivery of research services to students and faculty.
- Develop and implement the strategic direction for the Reference, Access Services, and Instructional Services departments and ensure effective delivery.
- Provide mentorship to faculty librarians in the areas of librarianship, teaching scholarship, and service.
- Collaboratively plan and teach legal research, including Foundations of Legal Research, Advanced Legal Research, other for credit research courses, and instruction sessions for other law school courses or groups of patrons.
- Participate in committee-driven collection development decision-making.
- Serve on the law library’s administrative team assisting the director with personnel, budget, library systems, strategic planning, and administrative activities.

<b>University of Southern California, Gould School of Law</b>	2009 – 2024
Senior Law Librarian and Law Librarian III with continuing appointment	2015 – 2024
Adjunct Assistant Professor of Law	2013 – 2024
Law Librarian II	2012 – 2015
Law Librarian I	2009 – 2012

- Direct the JD first-year legal research program, leading a team of 7 librarians, including organizing and leading curriculum development for all course materials, setting up LMS course pages, assigning work load, managing deadlines, and administering grading and grades submission
- Manage instruction and outreach data collection systems, analyze data and produce regular reports
- Provide in-depth research services on a wide variety of law and interdisciplinary subjects for law school faculty, students, and staff and the greater USC community
- Conduct competitive intelligence research for law school administration including citation counts and cohort analyses
- Develop research guides, learning aids, and tutorials on research sources
- Teach multiple sections of the Legal Research, Writing & Advocacy course
- Instruct a variety of research training workshops to faculty, law students, and other university affiliated groups
- Train other law librarians and law library staff on LibGuides, Blackboard, TurnItIn, and Adobe Captivate
- Create marketing and outreach materials for law library services, co-managed law library's social media platforms

<b>Indiana University, Maurer School of Law</b>	2007 – 2009
Reference Assistant	

- Staffed the Reference desk and assisted law students and others with research
- Updated research guides provided to patrons

Circulation Desk Attendant

- Staffed the Circulation desk, opening and closing the law library
- Served as an information source for law students and visitors

Interlibrary Loan Assistant

- Handled daily interlibrary loan operations for the law school

**Indiana University, Herman B Wells Library**

2007-2008

Cataloging Assistant

- Updated online library catalog records and fixed problem records
  - Made U.S. Government documents with URLs available to search in the online catalog
- 

**TEACHING EXPERIENCE**

**University of Southern California, Gould School of Law**

2010 – present

Legal Research Professor

LAW 515 – Legal Research, Writing & Advocacy I (JD)	2010 – present
LAW 599 – Advanced Legal Research & Writing (JD)	Summer 2020
LAW 516 – Legal Research, Writing & Advocacy I (JD)	2010 – 2017
LAW 510 – Legal Research (LLM)	2010 – 2017

- Teach legal research to 1Ls and international LLM students
- Curriculum development of all course materials in team environment
- Manage team of librarians in JD legal research course curriculum development and course administration
- Extensive knowledge and use of Blackboard LMS and TurnItIn

**University of Massachusetts, Sport Management Program**

1999 – 2000

SPORTMGT 335 – Introduction to Sports Law

Teaching Assistant

- Taught weekly discussion section
  - Created and graded weekly assignments
- 

**LEGAL EXPERIENCE**

**Porter, Wright, Morris & Arthur LLP, Columbus**

2001 – 2005

Attorney, Litigation Group

- Researched and prepared memoranda on evidentiary issues
- Litigation preparation including responding to discovery requests, interviewing witnesses, preparing for depositions and trials
- Received Litigation Group “Golden Egg Award” for excellence in performance

**MLB Players Association, New York**

2000 – 2001

Legal Intern

- Assisted labor lawyers with salary arbitration preparation for over 60 players
- Researched player statistics and salaries for use in comparison with other players

- Designed exhibits for use by athlete agents and MLBPA staff during arbitration hearings

**Columbia Gas of Ohio, Inc., Columbus** 1998 – 1998  
Legal Intern

- Wrote legal memoranda regarding contracts, intellectual property, immigration law, real property, civil procedure, torts, and public utility law
- Assisted attorneys with litigation including the preparation of various court documents such as appellate briefs, motions for summary judgment, and jury instructions

**City Attorney’s Office, Prosecutor Division, Columbus** 1997 – 1998  
Intake Officer/Night Director

- Supervised 4 to 6 Intake Officers
- Interviewed and counseled diverse complainants on the viability of criminal charges
- Performed record checks and collected evidence to be used in court

## PROFESSIONAL SERVICE

### University of Colorado Boulder

Member, University FOLIO Governance Guild	2024 – present
Member, Law School Loan Repayment Assistance Program (LRAP)	2024 – present
Member, Law Library Faculty-Focused Outreach/Communications Committee	2024 – present
Chair, Law Library Assoc. Director of Resource Access & Discovery Committee	2024
Member, Law School Reappointment Committee for Jim Kalwara	2024
Member, Law School Reappointment Committee for Michelle Penn	2024
Member, Law School Reappointment Committee for Staci Pratt	2024
Member, Law Library Evening & Weekend Circulation Supervisor Committee	2024

### University of Southern California 2009 – 2024

- Member, Law School Judiciary Committee 2023 – 2024
- Member, Law Library Social Committee 2022 – 2024
- Member, Law Library Social Media Committee 2013 – 2022
- Member, Law School Emergency Preparedness Committee 2020 – 2021
- Member, Law Library Emergency Preparedness Committee 2017 – 2020
- Member, Law School Information Technology Advisory Committee 2012 – 2020
- Member, Law Library Director Search Committee 2019
- Member, Law School Admissions & Financial Aid Committee 2013 – 2016
- Member, University Education Technology Advisory Committee 2013 – 2016

<b>American Association of Law Libraries</b>	2007 – present
➤ Member, Academic Law Libraries – Special Interest Section (SIS)	2009 – present
➤ Member, Research Instruction & Patron Services – SIS	2010 – present
➤ Coordinator & Moderator, AALL Annual Meeting Program	2024
○ “Diverse and Inclusive Recruiting for the Future: Early Recruitment into Law Librarianship”	
○ SR-SIS Sponsored Program	
➤ Coordinator & Speaker, AALL Annual Meeting Program	2024
○ “Generative AI: Revolutionizing Efficiencies for Law Librarians”	
➤ Team Member, AMPC Teaching & Training Content Area	2023 – 2024
➤ Member, AALL Annual Meeting Poster Session Award Jury	2022 – 2023
➤ Member, RIPS-SIS Scholarship Committee	2022 – 2023
➤ Fellow, AALL Leadership Academy	2020
➤ Team Member, AMPC Research & Analysis Content Area	2019 – 2020
➤ Member at Large, RIPS-SIS Executive Board	2018 – 2020
➤ Member, ALL-SIS Programs Committee	2018 – 2020
➤ Chair, AALL Scholarship Awards Jury	2018 – 2019
○ Member	2017 – 2018
➤ Attendee, AALL Management Institute	2017
➤ Member, ALL-SIS Awards Committee	2015 – 2017
➤ Member, RIPS-SIS Patron Services Committee	2015 – 2017
➤ Member, RIPS-SIS Legal Research Competency Committee	2014 – 2016
➤ Chair, AALL Economic Status of Law Librarians Committee	2014 – 2015
○ Vice Chair	2013 – 2014
○ Member	2012 – 2013
➤ Member, ALL-SIS Legal Research & Sourcebook Committee	2012 – 2014
○ Roundtable moderator: “Assessment Tools to See if Students are Really Learning”	
○ Roundtable moderator: “Teaching Legal Research to Non-JD Candidates: Foreign LLM, MLS (Master of Legal Studies), and Library (MLIS and MIS) Students”	
➤ Speaker, AALL Annual Meeting Program	2012
○ “Diversify Your Teaching Portfolio with Tutorials”	
○ RIPS-SIS & ALL-SIS Sponsored Program	
➤ Recipient, LexisNexis Grant, Annual Meeting registration	2008

**Colorado Association of Law Libraries** 2024 – present

**Southern California Association of Law Libraries** 2009 – present

- Board Member, SCALL Executive Board 2023 – 2024
  - Member, Community Youth Internship Experience 2022 – 2024
  - Member, Institute Speakers Committee 2022 – 2024
  - Curator, “AI Showcase: How Does Legal GenAI Stack Up?” Program 2024
  - Co-Chair, Membership Committee 2013 – 2021
  - Recipient, SCALL Grant, Annual Meeting registration 2020
  - Member, Institute Speakers Committee 2019 – 2020
  - Co-Chair, Institute Bibliography Committee 2013
  - Member, Newsletter Committee 2010 – 2012
- 

## PUBLICATIONS

*Membership Column.* SCALL Newsletter with Judy K. Davis (2013 – 2021).

*The “Shock and Awe” Approach to Legal Research: Helping Students Understand Their Research Deficiencies So That They Are Better Prepared to Learn Legal Research.* 23(1) -Perspectives: Teaching Legal Research and Writing 47-52 (Fall 2014).

*The Effectiveness of Social Media: Does it Measure Up?* 19(3) AALL Spectrum 22-23 (December 2014).

*Organized Identity Theft Groups and Structure.* 41(4) SCALL Newsletter 7 (May/June 2014).

*ALL-SIS Sourcebook for Teaching Legal Research.* 33(3) ALL-SIS Newsletter 6 (Spring 2014).

*Career Management from the Trenches: Some Suggestions from the AALL Economic Status Committee.* 18(4) AALL Spectrum 21-24, with Lisa Junghahn, Patricia Scott, Cathleen Cochran, Kate Wilko, Elizabeth Scheibel, Julie Lim, and Melissa Bernstein. (February 2014).

*A Law Librarian at the Internet Librarian Conference.* AALL Spectrum Blog (December 19, 2013), available at <http://www.aallnet.org/Blogs/spectrum-blog/51255.html>.

*Gerontology and the Law – A Selected Annotated Bibliography: 2009-2011 Update.* 86(6) Southern California Law Review 1389-1462, with Judy K. Davis (September 2013).

*Seven Tips for a Successful Flip.* AALL Spectrum hybrid article, with Cindy Guyer. (June 2013), available at <http://www.aallnet.org/main-menu/Publications/spectrum/Spectrum-Online/tips-for-flip.html>.

*2013 SCALL Institute Bibliography (Further Reading).* Co-compiler of the bibliography and

author of “Health Care and the Budget” and “The Affordable Care Act” (March 2013), available at <http://scallinstitute.files.wordpress.com/2013/01/scall-institute-bibliography.pdf>.

*Book Review of “Cosmic Constitutional Theory: Why Americans are Losing their Inalienable Right to Self-Governance,”* by J. Harvie Wilkinson, III. 105 Law Library Journal 105-107 (Winter 2013).

*You CAN Handle the Truth: Using Pop Culture to Teach Legal Research.* 40(1) SCALL Newsletter 9 (September/October 2012).

*AALL Secretary is the Joint Institute Luncheon Speaker.* 39(4) SCALL Newsletter 24 (March/April 2012).

*Legal Research Class Experiment Showed You Can’t Ignore the Basics.* 39(3) SCALL Newsletter 7 (January/February 2012).

*The Smartphone Tag Project: The Newest Codes in the Library.* 39(1) SCALL Newsletter 10 (September/October 2011).

*SCALL Profile: Judy K. Davis.* 38(5) SCALL Newsletter 10 (May/June 2011).

*Elections in California.* 38(4) SCALL Newsletter 20-21 (March/April 2011).

*A Look at Human Trafficking with Professor Kathleen C. Kim.* 38(2) SCALL Newsletter 10 (November/December 2010).

*Electronic Government Information in Today’s Libraries.* 38(1) SCALL Newsletter 17-18 (September/October 2010).

USC Law Library Blog ([lawlibraryblog.usc.edu](http://lawlibraryblog.usc.edu)). Ongoing contributor (2010 – 2012).

---

## **BAR ADMISSIONS**

Ohio (1999)

Illinois (2003)