

Kirsten Stauffer
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Education

Master of Arts in Linguistics (for TESOL Professionals), August 2014
University of Colorado Boulder, Boulder, Colorado

TEFL (Teaching English as a Foreign Language) Certificate, July 2001
Lado International College, TEFL Program, Washington, D.C.

Bachelor of Arts in International Relations, May 2001
University of Delaware, Newark, Delaware

Skills

Teaching (ESL/EFL, Adult ESL, Business English, ESP, IEP, Literacy, Online, Teacher Training, Test Preparation, Tutoring), Spanish, German, Curriculum Development, Instructional Design, Event Coordination, Graphic Design, Marketing, Non-Profit Management and Fundraising, Project Management, Bookkeeping, and Grant Writing

Technology Skills

Microsoft Office, Canvas (with CIDI Labs), Desire2Learn, Camtasia, iMovie, Qualtrics, Wordpress, Web-based learning applications, Zoom, Quickbooks, and Raiser's Edge (fundraising software)

ESL Teaching Experience

Instructor & Educational Technology Coordinator: Present – August 2019
Lecturer, Test Preparation Coordinator, Canvas Coordinator July 2019 - January 2013
International English Center at the University of Colorado Boulder, Boulder, Colorado

Private ESL Instructor: Present - Winter 2003
Self Employed and Volunteer, South Central Pennsylvania and Boulder, Colorado

English as a Second Language (ESL) Instructor: October 2011 - August 2007
York County Literacy Council, York, Pennsylvania

Business and General English Instructor: July 2002 - October 2001
Logos Sprachinstitut, Nürnberg, Germany

Additional Work Experience

Development Manager of Special Events & Rentals: October 2011 - December 2009
York County History Center, York, Pennsylvania

Outreach Director: December 2009 - January 2006
Administrative Coordinator: January 2006 - January 2004
Susquehanna National Heritage Area, Wrightsville, Pennsylvania

Cast Member: Summer 2000
Disney College Program, EPCOT, Walt Disney World, Orlando, Florida

Congressional Intern: Summer 1999
Congressman William F. Goodling (Pennsylvania 19th District), Washington, D.C.